

# ***Culpeper Regional Airport Advisory Committee Meeting***

***November 15<sup>th</sup>, 2006***

***Location: Airport Conference Room***

**Present:** Tony Dias, Bill Flathers, Dave Franklin and Larry Aylor  
**Absent:** Earl Long, Mike Dale and Bob Yeaman  
**Guest/Speakers:** Alan Culpeper, Procurement Director; Liz Mitchell, Reporter with the Culpeper Star Exponent; Jason Peck, Reporter with the Culpeper Citizen  
**Staff:** Frank Bossio and Tanya Woodward

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## **Call To Order**

✚ Mr. Flathers called the meeting to order at 8:05 a.m.

## **Approval of the Minutes**

✚ *The minutes from the October 11<sup>th</sup>, 2006 meeting were approved as written.  
Ayes all.*

## **Airport Director's Update: Frank Bossio**

- The Airport had a 5010 inspection done last month and we have some minor obstructions over various places on and off the airport property. The bid to mitigate these obstructions has been submitted to the State for funding.
- These obstructions until cleared will prohibit us from receiving any CIP funding from the State. It is somewhat of a catch 22. We must get this cleared prior to the December VA Department of Aviation Board meeting.
- It will be determined at the December Virginia Department of Aviation Board meeting as to whether or not we receive funding for the new terminal design.
- Terry with Studio Ammons is patiently waiting to hear as well since his bid is in limbo at the moment. He has graciously agreed to wait it out with us.
- Alan Culpeper has gotten equipment costs for the new Clearance Delivery system. (Please see attachment.)
- Various Discussion on how the Clearance Delivery System will work and the other airports able to utilize this arrangement.
- A meeting will be arranged with Mike Anderson of Warrenton/Fauquier Airport to discuss this further.
- Mr. Flathers asked what the recurring costs would be. Mr. Culpeper said they would be the rental on the tower, electrical, maintenance and telco.

### Safety/Security Issues

- Our security audit is up for reassessment. The State requires that the audits be redone every three years.
- Varied discussion here.


### Air Fest 2006: 10/14/06

- The Air Fest Sub-Committee met and discussed holding the air show next year in memory of Nancy Lynn. Her Son agrees that she would have wanted for the show to go on.
- Mr. Bossio stated that there has not been many 18 yr. olds that he would have been inspired by, but Pete, Nancy's Son, is **definitely** one.
- Mr. Bossio informed the committee that debriefing sessions were done with the EMS (Emergency Services) and the Brandy Fire Department Chief.
- Mr. Bossio wants to break-up some of the preparation duties for the air fest for next year such as a dedicated Ground Boss and Fuel King. We need to have an actual layout of the planes on the ramp for movement and set-up for the show.
- Mr. Franklin handled the automobile parking for the air fest this year and added that we needed more handicap parking and more auto parking in general. The bus that we were using once the parking went out to the field was slow. Maybe get an additional bus next year. We need to consider more parking.
- Mr. Bossio wanted to add that Mr. Ridley did an excellent job of handling the aircraft once the accident happened.
- On the day before the show, when the performers arrive, Kevin and Bill were **tasked**, at no charge to the County or participants, with fixing little items to meet FAA requirements. We need to try and minimize this for future shows. Pilots need to have everything in order prior to the show.
- Mr. Aylor asked if the aerobatic pilots have a set choreography for the show. Mr. Bossio answered that they have certain limits that they are allowed to perform within. This is governed by the FAA, based on the pilot's proficiency.
- We will keep the same format for our date, the second Saturday in October.
- Next year's show will be held on Saturday, October 13<sup>th</sup>, 2007, with a raindate of October 14<sup>th</sup>, 2007.

### Open Discussion

- Mr. Dias updated everyone on the Employee of the Year ballots. 48 ballots were received out of approximately 200 mailed.

### Adjournment

 The meeting was adjourned at 9:55 a.m.

Attachments to the minutes:

- (1) Costs for the Clearance Delivery – Alan Culpeper

Approval:

Chairman:\_\_\_\_\_Date:\_\_\_\_\_

Secretary:\_\_\_\_\_Date:\_\_\_\_\_